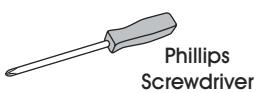


## TOOLS NEEDED



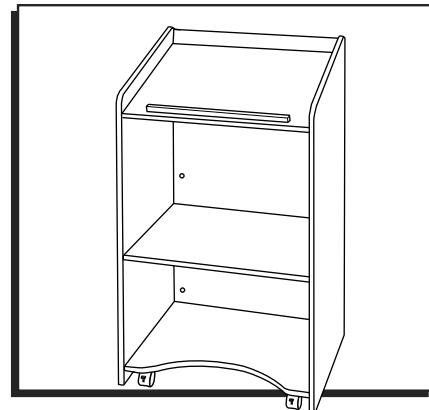
Phillips  
Screwdriver



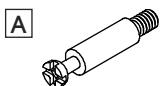
Drill  
(Optional)



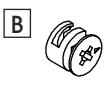
Two Person Assembly  
Recommended



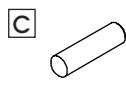
## PARTS



Camlock Pin x 20



Camlock x 20



Dowel x 18



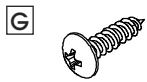
Caster with Lock x 2



Caster x 2



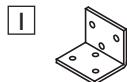
Camlock Cap x 16



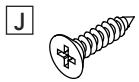
M4 x 16  
Machine Screw x 18



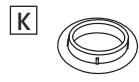
M4 x 28  
Bolt x 3



L-Bracket x 4



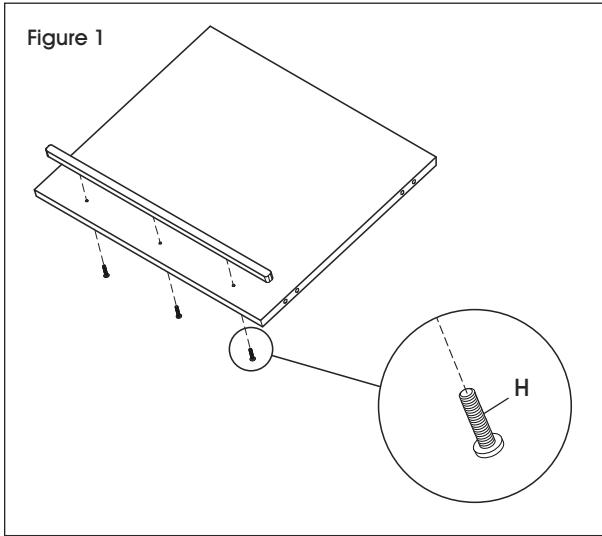
M4 x 16  
Wood Screw x 26



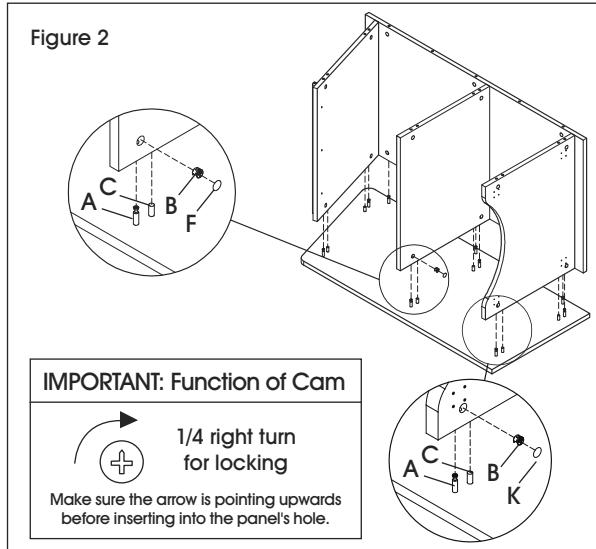
Deep Camlock Cap x 5

## ASSEMBLY

1. Align paper stop over holes on top reading surface and secure using three M4 x 28 bolts (H). (See Figure 1)



2. Place one side panel on ground. Insert camlock pins (A) and dowels (C) into side panel. (See Figure 2)

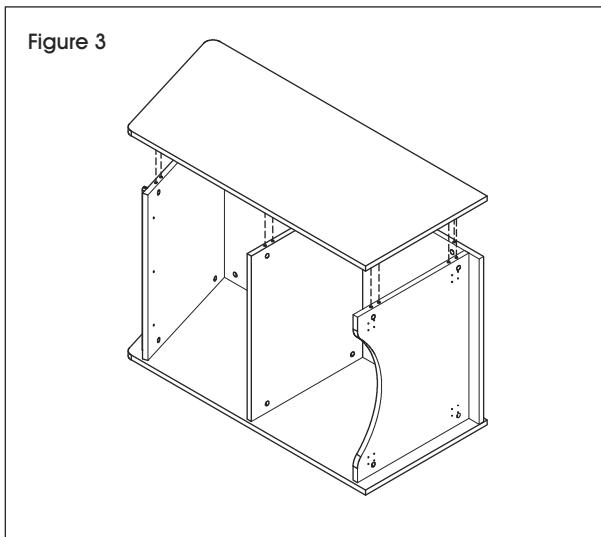


3. Insert camlocks (B) into the holes on the bottom of top reading surface, middle shelf and bottom panel. Insert camlocks into the holes on the back of the front panel. (See Figure 2)

## ASSEMBLY CONTINUED

4. Place top reading surface, middle shelf and bottom panel onto side panel. Camlock pins (A) will be inserted into holes while camlocks and dowels (C) will be inserted into the empty holes. Repeat for front panel. Tighten camlocks (B) using a Phillips head screwdriver. (See Figure 3)

 **NOTE:** Camlock caps can be applied once camlocks are tightened for a finished look.

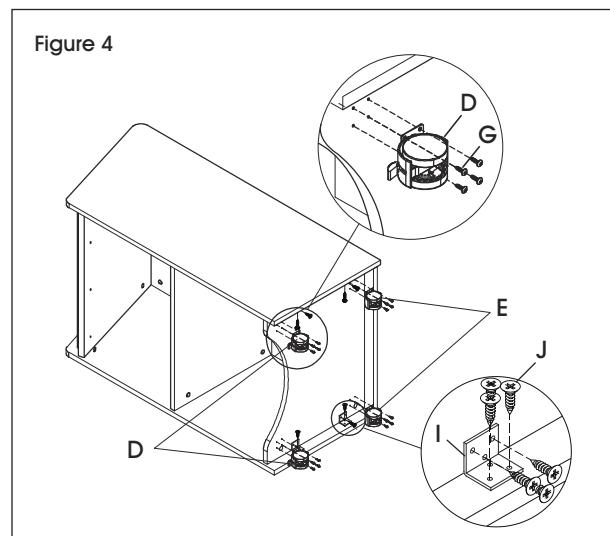


5. Insert camlock pins (A) and dowels (C) into the remaining side panel. Place this side panel on top of the assembled portion of lectern. Tighten camlocks (B) using a Phillips head screwdriver. (See Figure 4)

6. Attach casters (D) to underside of bottom shelf using four M4 x 16 machine screws (G). (See Figure 4)

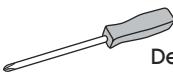
 **NOTE:** Ensure locking casters are installed toward back of lectern, while casters without lock are installed toward front.

7. Attach L-Brackets (I) to underside of bottom shelf using six M4 x 16 wood screws (J). (See Figure 4)



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**HERRAMIENTAS NECESARIAS**

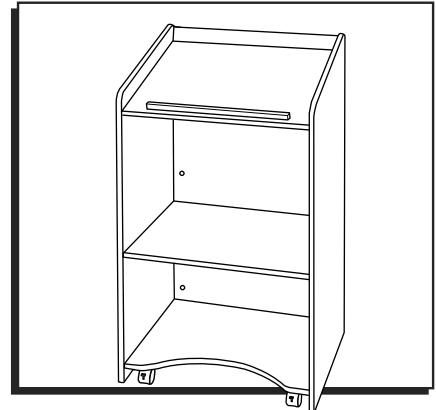
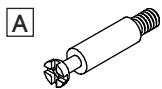
Desarmador de Cruz



Taladro (Opcional)



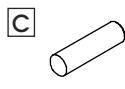
Se Recomienda Armar Entre Dos Personas

**PARTES**

20 Pasadores de Tuerca Minifix



20 Tuercas Minifix



18 Taquetes



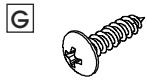
2 Ruedas con Seguro



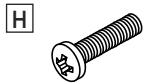
2 Ruedas



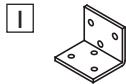
16 Tapas para Tuerca Minifix



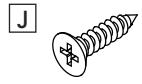
18 Tornillos para Máquina M4 x 16



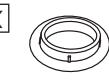
3 Pernos M4 x 28



4 Soportes en L



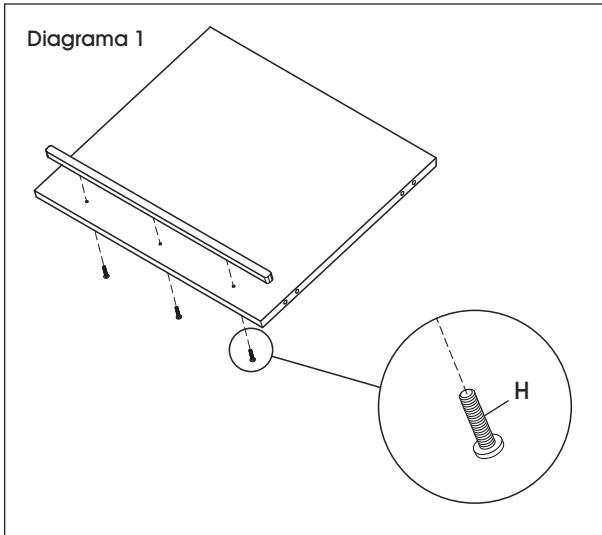
26 Tornillos para Madera M4 x 16



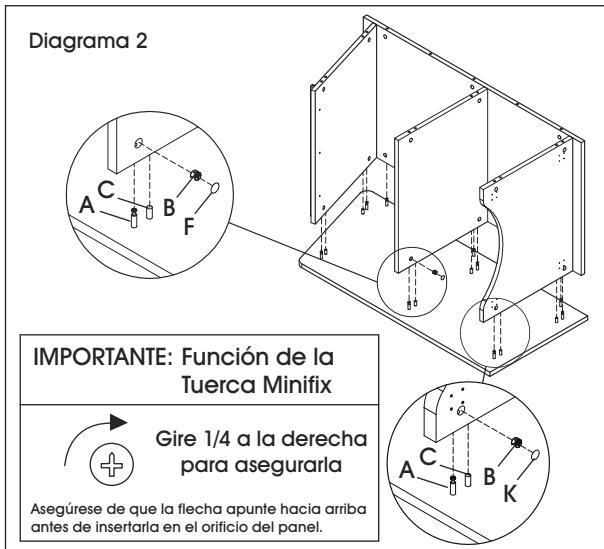
5 Tapas Profundas para Tuerca Minifix

**ENSAMBLE**

1. Alinee el tope para papel sobre los orificios en la superficie de lectura superior y asegúrelo usando tres pernos M4 x 28 (H). (Vea Diagrama 1)



2. Coloque un panel lateral en el suelo. Inserte los pasadores de tuerca minifix (A) y los taquetes (C) en el panel lateral. (Vea Diagrama 2)

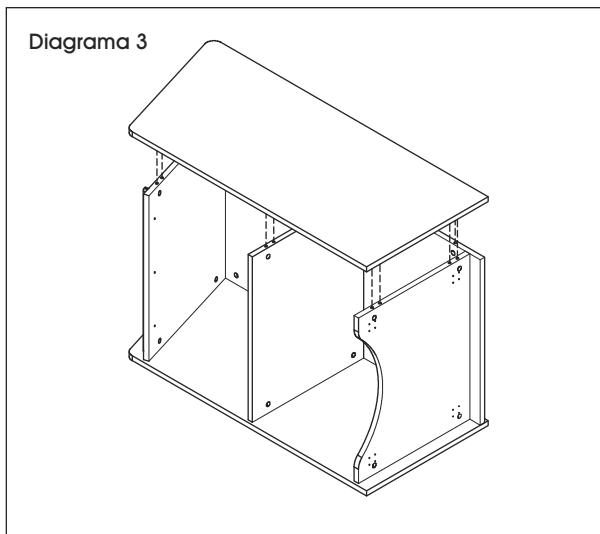


3. Inserte las tuercas minifix (B) en los orificios de la parte inferior de la superficie de lectura superior, la repisa intermedia y el panel inferior. Inserte las tuercas minifix en los orificios de la parte posterior del panel frontal. (Vea Diagrama 2)

## CONTINUACIÓN DEL ENSAMBLE

4. Coloque la superficie de lectura superior, la repisa intermedia y el panel inferior en el panel lateral. Los pasadores de tuerca minifix (A) se insertarán en los orificios mientras que las tuercas minifix y los taquetes (C) se insertarán en los orificios vacíos. Repita la operación para el panel frontal. Apriete la tuercas minifix (B) usando un desarmador de cruz. (Vea Diagrama 3)

 **NOTA:** Puede colocar las tapas de las tuercas minifix una vez que haya apretado las tuercas para darle una apariencia terminada.

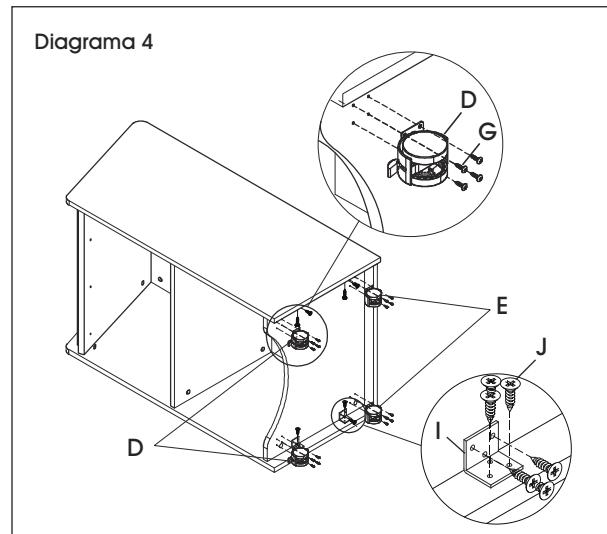


5. Inserte los pasadores de tuerca minifix (A) y los taquetes (C) en el panel lateral restante. Coloque este panel lateral encima de la porción ensamblada del atril. Apriete las tuercas minifix (B) usando un desarmador de cruz. (Vea Diagrama 4)

6. Fije las ruedas (D) a la parte inferior de la repisa inferior usando cuatro tornillos para máquina M4 x 16 (G). (Vea Diagrama 4)

 **NOTA:** Asegúrese de que las ruedas con seguro estén instaladas hacia la parte posterior del atril, mientras que las ruedas sin seguro estén instaladas hacia el frente.

7. Fije los Soportes en L (I) a la parte inferior de la repisa inferior usando seis tornillos para madera M4 x 16 (J). (Vea Diagrama 4)



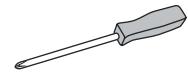
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# PUPITRE DE CONFÉRENCE

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## OUTILS REQUIS



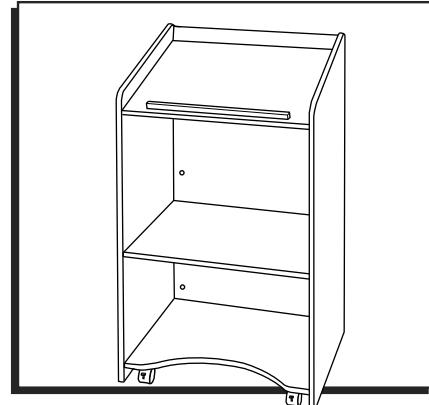
Tournevis cruciforme



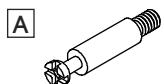
Perceuse (optionnel)



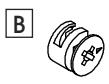
Montage à deux personnes recommandé



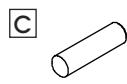
## PIÈCES



Goujon d'excentrique x 20



Excentrique x 20



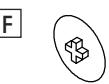
Cheville x 18



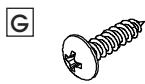
Roulette avec verrou x 2



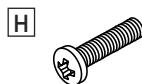
Roulette x 2



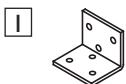
Cache pour excentrique x 16



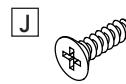
Vis à métaux M4 x 16 x 18



Boulon M4 x 28 x 3



Support en L x 4



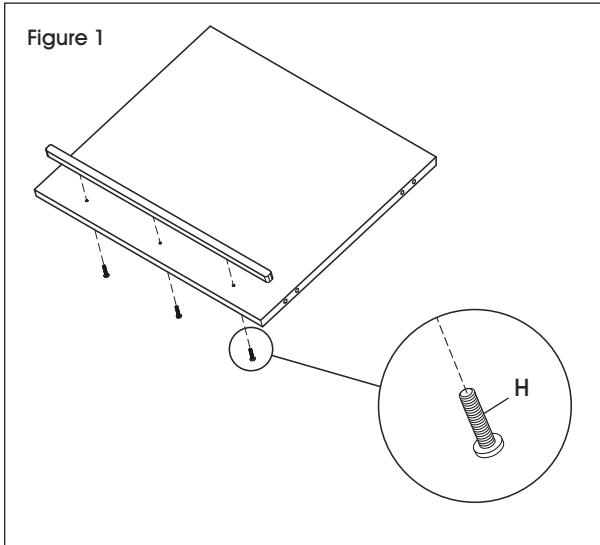
Vis à bois M4 x 16 x 26



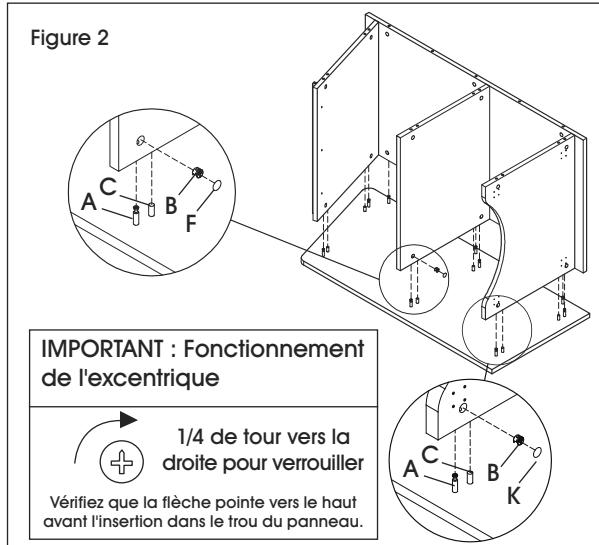
Cache profond pour excentrique x 5

## MONTAGE

1. Alignez la butée du papier avec les trous sur la surface supérieure de lecture et fixez à l'aide de trois boulons M4 x 28 (H). (Voir Figure 1)



2. Placez un panneau latéral au sol. Insérez les goujons d'excentrique (A) et les chevilles (C) dans le panneau latéral. (Voir Figure 2)

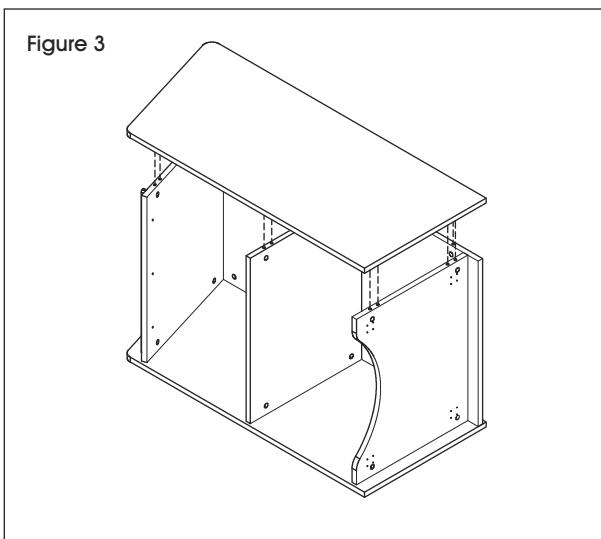


3. Insérez les goujons d'excentrique (B) dans les trous en dessous de la surface supérieure de lecture, de la tablette centrale et du panneau inférieur. Insérez les goujons d'excentrique dans les trous à l'arrière du panneau avant. (Voir Figure 2)

## MONTAGE SUITE

4. Placez la surface supérieure de lecture, la tablette centrale et le panneau inférieur dans le panneau latéral. Les goujons d'excentrique (A) seront insérés dans les trous tandis que les goujons (B) et les chevilles (C) seront insérés dans les trous vides. Répétez l'opération pour le panneau avant. Serrez les goujons (B) à l'aide d'un tournevis cruciforme. (Voir Figure 3)

 **REMARQUE :** Une fois que les excentriques ont été serrés, les caches pour excentrique peuvent être installés pour donner un aspect fini.



5. Insérez les goujons d'excentrique (A) et les chevilles (C) dans l'autre panneau latéral. Placez ce panneau latéral sur le dessus de la partie montée du pupitre. Serrez les goujons (B) à l'aide d'un tournevis cruciforme. (Voir Figure 4)

6. Fixez les roulettes (D) sous la tablette inférieure avec quatre vis à métaux M4 x 16 (G). (Voir Figure 4)

 **REMARQUE :** Assurez vous que les roulettes blocables sont installées à l'arrière du pupitre, tandis que les roulettes non blocables sont installées à l'avant.

7. Fixez les supports en L sous la tablette inférieure avec six vis à bois M4 x 16 (J). (Voir Figure 4)

